



**REGULAR MEETING AGENDA
PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT
BOARD ROOM, Pajaro Dunes, 2661 Beach Road, Watsonville, CA 95076**

Saturday, February 2nd, 2018 9:00 a.m.

A. OPEN SESSION CALL TO ORDER – PLEDGE OF ALLEGIANCE

Roll Call

Robert Moore, President
John Cullen, Secretary
David Ferrari, Community Liaison

Jim Griffin, Director
Sarah Mansergh, Clerk

B. MEMBER COMMENTS

Matters under the jurisdiction of the Board and not on the posted agenda, may be addressed by members of the public before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of PDGHAD. Any person wishing to address the Board during the Member Comment period shall be permitted to be heard for up to 3 minutes, A) individuals may speak only once and B) the Board is unable to address any owner comments in depth, but may choose to direct the Clerk to follow-up on the matter for a future meeting.

C. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

- Tentative Meeting Calendar 2019
 - April 13th
 - May 11th
 - August 10th
 - November 9th
 - December 14th

D. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. Approval of minutes December 8th, 2018

E. TREASURER'S REPORT

2. Financial Reports
 - Financial Report through December 31st, 2018
 - Warrant listing

F. MEETING reports

3. Meetings attended by Directors at District expense since the last meeting of the Board (per AB1234 requirements). Such reports may be made orally or in writing.

G. NEW BUSINESS

4. ITEM-Appoint New Director(s)
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction
5. ITEM – Welcome and Swearing in of Directors
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction
6. ITEM – Review the Mission of the PDGHAD
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction
7. ITEM – Update on Local Coastal Plan amendment process and meetings.
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction
8. ITEM – Seawall/Riverwall inspection scheduling and costs
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction

9. ITEM – Website archive-how many years of documents do you want accessible on-line
- a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction

H. DIRECTORS COMMENTS AND CONCERNS

Members of the Board of Directors may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

I. ADJOURNMENT

The next Meeting of the Board of Directors is scheduled for April 13th, 2019, at 9:00 a.m. at the offices of the Pajaro Dunes Geologic Hazard Abatement District, Board Room, Pajaro Dunes, 2661 Beach Road, Watsonville, CA 95076. Individuals who require special accommodations are requested to contact the District Clerk by calling (831) 818-9253, no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by contacting the District at (831) 761-7744. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.

PDGHAD

**REGULAR MEETING MINUTES
PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT
BOARD ROOM, Pajaro Dunes, 2661 Beach Road, Watsonville, CA 95076**

Saturday, December 8th, 2018 9:00 a.m.

A. OPEN SESSION CALL TO ORDER at 9:08am– PLEDGE OF ALLEGIANCE

Roll Call

Bob Moore, President **not present**
John Cullen, Secretary **present**
David Ferrari, Community Liaison **present**
Jim Griffin, Director **present**
Rob Allen, outgoing Director **present**
Sarah Mansergh, Clerk **present**

**Also present: Wendy Cumming
(accountant), Mike Rodriquez (attorney)
H34 Steve Erickson
Dave and Janet Peoples H100
Bob Duboc H32
Kent Stevens Cy24**

**Meeting called to order at 9:08am
Meeting called to order at 9:08am**

B. MEMBER COMMENTS

Matters under the jurisdiction of the Board and not on the posted agenda, may be addressed by members of the public before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of PDGHAD. Any person wishing to address the Board during the Member Comment period shall be permitted to be heard for up to 3 minutes, A) individuals may speak only once and B) the Board is unable to address any owner comments in depth, but may choose to direct the Clerk to follow-up on the matter for a future meeting.

C. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

- Tentative Meeting Calendar 2019

February 2nd instead
April 13th
May 11th
August 10th
November 9th
December 14th

D. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. Swearing-in of Board members appointed in-lieu of election. **Deferred to February 2nd meeting.**
Declarations for Bob Moore, David Ferrari and John Cullen.
2. Approval of minutes November 13th, 2018

John C motion to approve as presented. Davd F. seconds. All approve

E. TREASURER'S REPORT

Moved to next meeting. No significant updates

F. MEETING reports

3. Meetings attended by Directors at District expense since the last meeting of the Board (per AB1234 requirements). Such reports may be made orally or in writing.

David Ferarri attended two meetings about the Local Coastal Plan (LCP); John C attended a meeting at the Seascape Resort about the LCP on Dec 11th with about 120 people mostly homeowners with concerns about individual owners. Board of Supervisors meeting is on Dec. 12th at 9am. and Planning Commission meeting on December 13th.

G. NEW BUSINESS

4. ITEM-Resolution thanking Rob Allen for his service as a GHAD Director
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction

Jim G moves to accept the resolution, David Ferrari seconds. All approve.

5. ITEM – Emergency Contact Sheet review

- a. Board report
- b. Board action/direction

No actions taken/no updates needed

6. ITEM – Emergency Procedures Review
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction

Update list with John C temporarily in 1st position

7. ITEM – New Board member recruitment update
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction

Put together a mailing as an invitation for homeowners to go out at the end of December.

8. ITEM – Website discussion-continue with current host or move site
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction

Board directs Sarah to maintain the pdghad.org website at a reasonable cost. John C moves to accept. David F. seconds. All approve.

9. ITEM – Update on Local Coastal Plan amendment process and meetings.
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction

John C and David F have been attending meetings about the LCP. Would like to focus on the areas that may affect the seawall plans. Have a meeting set up with Planning staff to review how the LCP may affect our permitting process. Contact Michael Guth?

Safety, stability and property value retention. Ask that they add us to the distribution list . We are moving forward with you on this and would like notification at earlier stages for more informed review. Will finalize a document

Sarah will send PDGHAD letterhead to Mike.

David F and John C. is authorized to meet with the County

Set up an ad hoc LCP subcommittee (David F. and John C.) which will see us through the LCP process.

10. ITEM – Discuss possible funding mechanisms for engineering work and County permitting moving forward.

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action/direction

Some costs available for annual inspection-Mike will follow up on if we can utilize those funds to do more in-depth engineering costs

John Erskin is well versed in the coastal issues. May want to consult with him about . Mike will contact the firm and see if they would be useful to advise us through this process. Mike will also contact Dan Peluso? Also contact the contact that Santa Cruz County suggested as the permit liaison.

Permit liaison was suggested by the County. Look for recommendation for this point person. Wendy will start a new budget-list of line items from 2015 letter describing the permitting process.

Need someone to help us develop a new budget for the planning/permitting process.

H. DIRECTORS COMMENTS AND CONCERNS

Members of the Board of Directors may address items of concern at this time and may request that items be placed on future agendas in accordance with the By-laws of the Board.

Add to next agenda:

Readdress the mission of the GHAD.

LCP Process

I. ADJOURNMENT

The next Meeting of the Board of Directors is scheduled for **February 2nd ~~or 9th~~**, 2018, at 9:00 a.m. at the offices of the Pajaro Dunes Geologic Hazard Abatement District, Meadow Room, Pajaro Dunes, 2661 Beach Road, Watsonville, CA 95076. Individuals who require special accommodations are requested to contact the District Clerk by calling (831) 761-7744, no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by contacting the District at (831) 761-7744. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.

John C. adjourned the meeting at 10:30am.

DRAFT

Pajaro Dunes Geologic Hazard Abatement District
Balance Sheet

As of December 31, 2018

Dec 31, 18

ASSETS

Current Assets

Checking/Savings

100000 · SCCB Zone 1 - 3957	6,175.08
100001 · SCCB Zone 2 - 3965	20,862.71
100003 · SCCB LTD- 0208	84,331.00
100400 · Union Bank Bond Holding	260,049.48

Total Checking/Savings 371,418.27

Accounts Receivable

120000 · Assessments Receivable	289,339.39
---------------------------------	------------

Total Accounts Receivable 289,339.39

Other Current Assets

121500 · Prepaid Insurance	6,236.68
----------------------------	----------

Total Other Current Assets 6,236.68

Total Current Assets 666,994.34

Fixed Assets

150000 · Riverwall	3,000,000.00
--------------------	--------------

160000 · Accumulated Depreciation	-1,399,998.00
-----------------------------------	---------------

Total Fixed Assets 1,600,002.00

TOTAL ASSETS 2,266,996.34

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

200000 · Accounts Payable	-3,198.00
---------------------------	-----------

Total Accounts Payable -3,198.00

Other Current Liabilities

220000 · Accrued Interest	26,647.73
---------------------------	-----------

255000 · Unearned Revenue	17,803.00
---------------------------	-----------

Total Other Current Liabilities 44,450.73

Total Current Liabilities 41,252.73

Long Term Liabilities

260000 · NP SCCB (439k) Loan	26,907.09
------------------------------	-----------

285000 · Bonds Payable Z2	1,240,000.00
---------------------------	--------------

286000 · Bonds Payable Discount Z2	-52,250.00
------------------------------------	------------

286500 · Amort. Bond Discount Z2	28,729.00
----------------------------------	-----------

Total Long Term Liabilities 1,243,386.09

Total Liabilities 1,284,638.82

Equity

30000 · Opening Balance Equity	608,448.35
--------------------------------	------------

32000 · Retained Earnings	242,054.23
---------------------------	------------

Net Income	131,854.94
------------	------------

Total Equity 982,357.52

TOTAL LIABILITIES & EQUITY 2,266,996.34

Note ~ GHAD owns \$15k of rock that is stored at Granite Rock

Pajaro Dunes Geologic Hazard Abatement District
Profit & Loss Budget vs. Actual
 July through December 2018

	Zone 1			Zone 2			TOTAL		
	Jul - Dec 18	Budget	\$ Over Budget	Jul - Dec 18	Budget	\$ Over Budget	Jul - Dec 18	Budget	\$ Over Budget
Ordinary Income/Expense									
Income									
410000 · Assessment Income	91,262	91,261	1	116,896	116,894	2	208,158	208,155	3
410020 · Emergency Reserve Fund	90,649	90,649	0				90,649	90,649	0
410050 · Assess. Income PDA Stairs	3,930	3,930		1,246	1,246	0	5,176	5,176	0
Total Income	185,841	185,840	1	118,142	118,140	2	303,983	303,980	3
Expense									
610155 · Postage and Mailings	360	3,000	(2,640)				360	3,000	(2,640)
61510 · Advertising		900	(900)					900	(900)
615115 · Office Expense	197	225	(28)	197			394	225	169
615140 · Audit Expense	7,900	10,000	(2,100)				7,900	10,000	(2,100)
61518 · Clerk	1,826	4,200	(2,374)	450	1,250	(800)	2,276	5,450	(3,174)
615415 · Accounting	5,726	9,158	(3,432)				5,726	9,158	(3,432)
615416 · Assessment Admin. Expense	5,936	8,000	(2,064)	754	1,000	(246)	6,690	9,000	(2,310)
615617 · Website Maintenance	165	2,700	(2,535)				165	2,700	(2,535)
615650 · Officer Election		2,475	(2,475)					2,475	(2,475)
615655 · Dues		500	(500)					500	(500)
615656 · Board/Clerk Education		2,200	(2,200)					2,200	(2,200)
616500 · Legal Fees	8,640	9,000	(360)				8,640	9,000	(360)
617250 · Seawall Inspections		24,450	(24,450)					24,450	(24,450)
617255 · Permits	1,000						1,000		1,000
617350 · Riverwall inspection					550	(550)		550	(550)
619010 · Technical Consulting Costs		6,000	(6,000)					6,000	(6,000)
628500 · Insurance Expense	4,999	5,000	(1)				4,999	5,000	(1)
629030 · SBA Repayment to PHA Z2				46,428	46,428		46,428	46,428	
629900 · Bond Fee Expense									
650000 · Bank Service Charges				202			202		202
750000 · Depreciation Expense Z2				49,998	49,998		49,998	49,998	
Total Expense	36,749	87,808	(51,059)	98,029	99,226	(1,197)	134,778	187,034	(52,256)
Net Ordinary Income	149,092	98,032	51,060	20,113	18,914	1,199	169,205	116,946	52,259
Other Income/Expense									
Other Income									
410070 · Interest & Penalty Income	67	25	42	109	75	34	176	100	76
Total Other Income	67	25	42	109	75	34	176	100	76
Other Expense									
855000 · Interest Expense	2,342	1,317	1,025	34,139	34,139		36,481	35,456	1,025
955500 · Interest Bond Discount				1,044	1,044		1,044	1,044	
Total Other Expense	2,342	1,317	1,025	35,183	35,183		37,525	36,500	1,025
Net Other Income	(2,275)	(1,292)	(983)	(35,074)	(35,108)	34	(37,349)	(36,400)	(949)
Net Income	146,817	96,740	50,077	(14,961)	(16,194)	1,233	131,856	80,546	51,310

Pajaro Dunes Geologic Hazard Abatement District
Bank Account Activity
As of December 31, 2018

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
100000 · SCCB Zone 1 - 3957						28,329.98
Bill Pmt -Check	10/02/2018	1336	Jarvis, Fay, Doport & Gibson, LLP		2,960.00	25,369.98
Bill Pmt -Check	10/02/2018	1337	Sarah Mansergh		452.75	24,917.23
Bill Pmt -Check	10/02/2018	1338	Wendy L. Cumming, CPA		4,331.25	20,585.98
Check	11/01/2018	atm	Santa Cruz County Bank		196.88	20,389.10
Bill Pmt -Check	11/08/2018	1339	Hutchinson & Bloodgood		4,700.00	15,689.10
Bill Pmt -Check	11/08/2018	1340	Jarvis, Fay, Doport & Gibson, LLP		440.00	15,249.10
Bill Pmt -Check	11/08/2018	1341	Sarah Mansergh		434.35	14,814.75
Bill Pmt -Check	11/08/2018	1342	Wendy L. Cumming, CPA		2,099.50	12,715.25
Bill Pmt -Check	11/08/2018	1343	County of Santa Cruz -		1,000.00	11,715.25
Bill Pmt -Check	12/08/2018	1344	Hutchinson & Bloodgood		3,200.00	8,515.25
Bill Pmt -Check	12/08/2018	1345	Jarvis, Fay, Doport & Gibson, LLP		660.00	7,855.25
Bill Pmt -Check	12/08/2018	1346	Sarah Mansergh		603.02	7,252.23
Bill Pmt -Check	12/08/2018	1347	Wendy L. Cumming, CPA		1,077.15	6,175.08
Total 100000 · SCCB Zone 1 - 3957				0.00	22,154.90	6,175.08
100001 · SCCB Zone 2 - 3965						24,520.21
Check	10/01/2018	atm	Santa Cruz County Bank	29,540.44		54,060.65
Check	10/01/2018	atm	Santa Cruz County Bank	1,652.35		55,713.00
Check	10/01/2018	atm	Santa Cruz County Bank		196.88	55,516.12
Bill Pmt -Check	10/02/2018	1297	Pajaro Dunes Geologic Abatement District		3,319.03	52,197.09
Bill Pmt -Check	10/02/2018	1298	Pelican Home Owner's Association		7,738.00	44,459.09
Bill Pmt -Check	10/02/2018	1299	Sarah Mansergh		135.24	44,323.85
Bill Pmt -Check	11/08/2018	1300	Pelican Home Owner's Association		15,476.00	28,847.85
Bill Pmt -Check	11/08/2018	1302	Sarah Mansergh		129.74	28,718.11
Bill Pmt -Check	12/08/2018	1303	Pelican Home Owner's Association		7,738.00	20,980.11
Bill Pmt -Check	12/08/2018	1304	Sarah Mansergh		117.40	20,862.71
Total 100001 · SCCB Zone 2 - 3965				31,192.79	34,850.29	20,862.71
100003 · SCCB LTD- 0208						115,513.58
Check	10/01/2018	atm	Santa Cruz County Bank		31,192.79	84,320.79
Deposit	10/31/2018			10.21		84,331.00
Total 100003 · SCCB LTD- 0208				10.21	31,192.79	84,331.00
100400 · Union Bank Bond Holding						260,138.02
Check	10/31/2018				58.75	260,079.27
Deposit	10/31/2018			11.69		260,090.96
Check	11/30/2018				29.83	260,061.13
Deposit	11/30/2018			10.68		260,071.81
Check	12/31/2018				33.37	260,038.44
Deposit	12/31/2018			11.04		260,049.48
Total 100400 · Union Bank Bond Holding				33.41	121.95	260,049.48
				31,236.41	88,319.93	371,418.27

Sent: Monday, January 14, 2019 1:49 PM
To: sarah mansergh
Subject: Re: Pajaro Dunes GHAD Board interest

Hi Sarah,

Please take this message as my letter of interest.

I am excited to apply for the open position on the GHAD board. I believe that my skills and experience can contribute to this effort greatly. After retiring from a long business career, my wife and I moved to Pajaro Dunes on a full time basis, having owned a home here for 25 years. I'm a seasoned company manager with broad experience in project management, procurement, strategic alliances, sales and general management. Having worked in the same industry, yet responsible for so many different aspects of the business in several countries demonstrates both my stability and flexibility while handling unexpected challenges. Please see my CV, which is attached. I look forward to serving on the board and contributing to the efforts to protect our homes and community.

Regards,
Jack

Jack B Feinstein
127 Cormorant Way
Watsonville CA 95076
503-807-4859
Jbf999@yahoo.com

January 2019

Experienced executive with over 44 years of business activity. General Management, Project Management, Sales Management in a global manufacturing organization. Accomplished in dealing with diverse individuals and cultures, public and private entities, negotiations, quality

2003-2017 Portland OR
Sulzer Pumps US Inc. – Vice President Project Management. Member of Sulzer Management Group. Led a Global Organization of Project Managers handling annual turnover of \$100MM of pumping packages

2000-2003 Mexico DF
Sulzer Pumps Mexico – General Manager
Full P&L responsibility for Mexico Operation. 250 Coworkers, \$50MM annual turnover

1993-2000 Singapore SG
Sulzer Pumps Singapore – Managing Director

1987-1993 Portland OR
Sulzer Bingham Pumps Inc – International Sales, Market Manager-Pipelines

1983-1986 Singapore SG
United Pumps Singapore – Regional Sales Manager Asia Pacific Rim

1973-1983 San Jose CA
United Centrifugal Pumps Applications Engineering, Sales, Regional Sales (Mexico)

1968-1973 New York NY
New York University
BA Math and Physics

1965-1968 Bronx NY
Bronx High School of Science



Sarah Mansergh <pdghad@gmail.com>

Application for Appointment to PDGHAD

2 messages

Steve Erickson <se2broker@gmail.com>
To: pdghad@gmail.com

Tue, Jan 29, 2019 at 12:00 AM

APPLICATION FOR APPOINTMENT TO THE PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT

Instructions

If you are interested in serving on the Pajaro Dunes Geologic Hazard Abatement District Board of Directors, please send this application or send a CV/resume and letter of interest to:

-

PDGHAD District Clerk

pdghad@gmail.com

or

[2661 Beach Rd. Building #1](#)

[Watsonville CA 95076](#)

Contact Sarah Mansergh, District Clerk, at 831-818-9253 with any questions.

Your application will be reviewed and you will be contacted shortly for a phone interview. Board appointments will be made at the February 2nd regular meeting.

Thank you for your interest.

.....

-
Pajaro Dunes Geologic Hazard Abatement District

DATE: 1/28/2019

-
-
NAME: STEVE ERICKSON

-
-
RESIDENCE ADDRESS: [34 Sanderling Circle, Watsonville, CA 95076](#)

-
-
BUSINESS OR MAILING ADDRESS: same as above

-
-
PHONE (DAYTIME): (831) 722-7722 PHONE (EVENING): same

-

EDUCATION

Institution	Major	Degree	Year
UC Berkeley	Economics	BA	1977
Foothill College, Los Altos Hills and De Anza College, Cupertino	Several Real Estate courses required for CA Broker License		

WORK / VOLUNTEER EXPERIENCE

Organization	Address	Position	From	To
Pajaro Dunes Board of Directors	2661 Beach Road, Bldg #1, Watsonville	Director	2015	2017
CA Department of Real Estate		Broker	1994	2022
CA Department of Real Estate		Salesperson	1983	1994

STATEMENT OF QUALIFICATIONS:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

Hello!

I have been a full-time resident at Pajaro Dunes since I sold my previous home in Los Altos in 2010. It is my guess no more than a dozen of the 256 properties here are primary residences for their owners. I am very fortunate to be in such a

minority group of owners. The remainder could best be described as weekend warriors hoping for a good sunny day at the beach as an escape from their lifestyle pressures in Silicon Valley or uncomfortable heat found during the summer months in the Central Valley.

Most days I take a walk to view the Pacific Ocean and also consider how wonderful this exclusive development is to have "some" protection afforded by the seawall. Overtime, there have been issues with certain portions of the rock revetment wall needing repair. We must strive to always remain vigilant and be kept informed by experts of its overall condition. Whenever there is a storm, I would imagine it certainly poses a major concern for the immediate front-row owners; my concern is far less because my home is in the back row adjacent to Rio Boca Road.

As a licensed Real Estate Broker for more than 25 years, I cannot promise you I will definitely own this particular home for another 4 years to fulfill the intended term of a Director. Moreover, the mere existence and purpose of this unique wall must be adequately disclosed to any prospective buyer by all sellers. I am sure you will agree having some facts of its true condition, rather than simply taking an educated guess, should be available upon demand by anyone whose property lies in this district. These are some of the goals I hope to see this board accomplish without delay.

Best,

Steve Erickson, Broker

STEVE ERICKSON PROPERTIES

DRE #00843234, iPhone (831) 722-7722

Santa Cruz County Association of REALTORS®

sent from my ThinkPad™ at Pajaro Dunes H-34

Sarah Mansergh <pdghad@gmail.com>
To: Steve Erickson <se2broker@gmail.com>

Tue, Jan 29, 2019 at 9:38 AM

Thanks for the application Steve. I'll pass this along to the Board and we'll see you on Saturday.

Sarah

[Quoted text hidden]

**BYLAWS
OF THE
PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT**

Article 1: Name

The name of this organization shall be the Pajaro Dunes Geologic Hazard Abatement District (the District).

Article 2: Purposes

The purpose of this District shall be exclusively concerned with prevention, mitigation, abatement or control of geologic hazards within the District. These purposes include:

- 2.1 Recognition of potential geologic hazards.
- 2.2 Planning and conducting, with appropriate professional consultation, for repair and maintenance of the rock revetment sea wall and the sheet pile river wall within the District.
- 2.3 Consultation with legal counsel.
- 2.4 Acquisition of authority to repair and maintain the rock revetment seawall and the sheet pile river wall located within the boundaries of the District.
- 2.5 Functioning in accordance with State law, including, but not limited to Division 17 of the Public Resources Code (Section 26500), the Brown Act (Government Code 54950) and the California Constitution Article XIII C and D (Proposition 218).
- 2.6 Financing District operations through appropriate means available to the District.

Article 3: Organization

The District shall consist of two zones.

Zone 1 is responsible for the rock revetment seawall and includes all members of the District. Its boundaries are coincident with the boundaries of the Pajaro Dunes (South) development.

Zone 2 is responsible for the sheet pile river wall and includes the 87 members of the Pelican Homeowners Association, a subdivision of the Pajaro Dunes development. The boundaries of Zone 2 are coincident with the boundaries of the Pelican Point Condominium Project.

Article 4: Membership

The District consists of the owners of all 256 lots and condominiums at Pajaro Dunes, as well as five parcels of land owned by the Pajaro Dunes Association.

Article 5: Board of Directors.

The operation of the District shall be under the control of a Board of Directors consisting of five individuals who are qualified for service pursuant to Public Resources Code Section 26567. The Board shall be elected by the members of the District under Public Resources Code Section 26582 and Elections Code Section 10500 and following.

Normally, the term of office of a Director shall be four years and elections shall be called and conducted and the results canvassed, returned and declared pursuant to the Uniform District Election Law (Commencing with Section 10500 of the Elections Code). Exceptions shall be at the time of original formation of the District, when the length of term was specified for each member of the Board of Directors by the Board of Supervisors of Santa Cruz County. Upon resignation of a Director, a quorum of the Board shall appoint a replacement.

The Board of Directors of the District shall:

- 5.1 Conduct all business in accordance with the Geologic Hazard Abatement District codes, as presented in Division 17 of the Public Resources Code of the State of California (26500 et seq.).
- 5.2 Appoint officers of the Board.
- 5.3 Appoint a Clerk of the District.
- 5.4 Approve a budget for each fiscal year.
- 5.5 Approve all major budgetary expenditures.
- 5.6 Conduct Assessment Elections as required and in accordance with the California Constitution Article XIII C and D (Proposition 218).
- 5.7 Conduct all meetings of the Board in accordance with the Ralph M. Brown Act, Government Code 54950.
- 5.8 Retain staff and consultants as necessary.
- 5.9 Create necessary committees and subcommittees comprised of Board members, District property owners, or any combination thereof.
- 5.10 Comply with the provisions of the Political Reform Act.

Article 6: Meetings

The Board shall meet in accordance with the provisions of its “Regular Meeting Policy,” a copy of which is attached hereto as Appendix B, in February, April, May, August, November and December to conduct the business of the District. Notification of all meetings shall be in compliance with the provisions of the Brown Act, commencing with Section 54950. Special meetings may be scheduled by the Board, or set by the President on an as-needed basis, in compliance with all Brown Act requirements.

Article 7: Officers

The Board shall annually elect, from among its members, a President, a Vice-President and a Treasurer. The Clerk of the District shall serve as the Secretary of the District. Any officer vacancy will be filled by election of the majority of the Board.

Article 8: Duties of the Officers

8.1 The President shall:

- 8.1.1 Call all meetings of the Board of Directors.
- 8.1.2 Oversee the preparation of the agenda for each meeting, including resolutions, reports, communications, contracts, documents or other matters. Assistance in this regard may be provided by the Clerk and District Counsel.
- 8.1.3 Preside at all meetings of the District.
- 8.1.4 Organize and oversee Assessment Elections.
- 8.1.5 Supervise communications between the District and other governmental agencies or other members of the public.
- 8.1.6 Nominate and appoint members of Board committees and subcommittees, subject to approval of the majority of the Board members.

8.2 The Vice-President shall:

- 8.2.1 Preside in the absence of the President.
- 8.2.2 Perform such other duties as are assigned by the Board of Directors.
- 8.2.3 Be familiar with the District activities and the Geologic Hazard Abatement District codes and bylaws.

8.3 The Treasurer shall:

- 8.3.1 Oversee financial records of the District.
Review bank reconciliations at least quarterly.
- 8.3.2 Oversee audits as required by State law.
- 8.3.3 See that all funds are kept in financial institutions approved by the Board.
- 8.3.4 Submit financial statements of all income and expenditures of the District at the end of each fiscal year.
- 8.3.5 Perform such other duties as are assigned by the Board of Directors.

8.4 The District Clerk shall:

- 8.4.1 Serve as Secretary of the Board of Directors.
- 8.4.2 Prepare minutes of all meetings of the Board of Directors in a timely manner and disperse them to the members of the Board.
- 8.4.3 Oversee bookkeeping under direction of the Treasurer.
- 8.4.4 Disburse funds as directed by the Board of Directors.
- 8.4.5 Assist the President with Assessment Elections.
- 8.4.6 Perform such other duties as are assigned by the Board of Directors.

Article 9: Candidates

Candidates for the District Board of Directors shall be property owners in the District (Public Resources Code 26567) and shall submit candidacy forms in accordance with Elections Code 10510 and 10511.

Article 10. Bylaws Amendments

These bylaws may be amended by a simple majority vote of the Board of Directors, provided the proposed amendment has been distributed to the Directors at the previous meeting of the Board.

Article 11: Parliamentary Authority

The Board may look to Robert's Rules of Order for guidance in the conduct of all meetings.