

# PDGHAD

**REGULAR MEETING AGENDA  
PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT  
VIRTUAL MEETING via ZOOM**

**Governor Newsom through CA Executive Order N-33-20 (issued on March 19<sup>th</sup>, 2020) issued a shelter-in-place order for the State of California. The order was further strengthened by the County of Santa Cruz Health Officer Order issued on March 31<sup>st</sup>, 2020 which discourages residents from traveling (even between their own properties) for non-essential reasons. CA Executive Order N-25-20 allows for modifications to the Brown Act ensuring that public meetings can continue under this order through telephone or video conferencing.**

**Saturday, May 15th, 2021 9:00 a.m.**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/81503851647?pwd=amdWYkprR3plSHkvTnljMmN3S0Q0dz09>**

**Meeting ID: 815 0385 1647**

**Passcode: 210746**

**Phone in: +1 669 900 9128 US**

**See below the agenda for how to download Zoom for a computer or smartphone (both audio and video available) or to participate via dial-in telephone (audio only). Also, please review the etiquette guidelines and reminders. If you have any questions please contact the District Clerk at [pdghad@gmail.com](mailto:pdghad@gmail.com)**

**A. OPEN SESSION CALL TO ORDER – PLEDGE OF ALLEGIANCE**

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**Roll Call**

John Cullen, President  
David Ferrari, Vice-President  
Raphael Kraw, Treasurer

Jack Feinstein, Director  
Michael Butner, Director  
Sarah Mansergh, Clerk

**B. MEMBER COMMENTS**

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Matters under the jurisdiction of the Board and not on the posted agenda, may be addressed by members of the public before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of PDGHAD. Any person wishing to address the Board during the Member Comment period shall be permitted to be heard for up to 3 minutes, A) individuals may speak only once and B) the Board is unable

to address any owner comments in depth, but may choose to direct the Clerk to follow-up on the matter for a future meeting.

### **C. PRESIDENT’S REMARKS**

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The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

#### **1. 2021 Upcoming Meeting Dates**

August 7<sup>th</sup>, 2021

November 13<sup>th</sup>

December 11<sup>th</sup>

### **D. CONSENT CALENDAR**

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All matters listed on the Consent Calendar are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. Approval of meeting minutes of April 10th, 2021.

### **E. TREASURER’S REPORT**

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#### **2. Financial Reports**

- Financial Report through April 30th, 2021
- Warrant listing

### **F. MEETING reports**

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3. Meetings attended by Directors at District expense since the last meeting of the Board (per AB1234 requirements). Such reports may be made orally or in writing.

### **G. NEW BUSINESS**

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#### **4. ITEM-Update on County application for grading permit and discussion about next steps and outreach**

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

#### **5. ITEM Consider 2021/2022 Fiscal Budget**

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

## **H. DIRECTORS COMMENTS AND CONCERNS**

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Members of the Board of Directors may address items of concern at this time and may request that items be placed on future agendas in accordance with the By-laws of the Board.

## **I. ADJOURNMENT**

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The next Meeting of the Board of Directors is scheduled for August 7th, 2021, at 9:00 a.m. online via Zoom and, if possible, at the offices of the Pajaro Dunes Geologic Hazard Abatement District, Board Room, Pajaro Dunes, 2661 Beach Road, Watsonville, CA 95076. Individuals who require special accommodations are requested to contact the District Clerk by calling (831) 818-9253, no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by contacting the District at (831) 761-7744. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act

**Pajaro Dunes Geologic Hazard Abatement District**

**Balance Sheet**

As of April 30, 2021

Apr 30, 21

**ASSETS**

**Current Assets**

**Checking/Savings**

100000 · SCCB Zone 1 - 3957	165,059
100001 · SCCB Zone 2 - 3965	92,339
100002 · SCCB Z1 Emerg - 1877	420,809
100003 · SCCB LTD- 0208	49,192
100400 · Union Bank Bond Holding	<u>345,217</u>

**Total Checking/Savings** 1,072,616

**Accounts Receivable**

120000 · Assessments Receivable	<u>162,892</u>
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**Total Accounts Receivable** 162,892

**Other Current Assets**

121500 · Prepaid Insurance	14,834
121600 · Prepaid Expenses	<u>1,000</u>

**Total Other Current Assets** 15,834

**Total Current Assets** 1,251,342

**Fixed Assets**

150000 · Riverwall	3,000,000
160000 · Accumulated Depreciation	<u>-1,633,330</u>

**Total Fixed Assets** 1,366,670

**TOTAL ASSETS** 2,618,012

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

200000 · Accounts Payable	<u>16,897</u>
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**Total Accounts Payable** 16,897

**Other Current Liabilities**

220000 · Accrued Interest	39,764
255000 · Unearned Revenue	<u>3,547</u>

**Total Other Current Liabilities** 43,311

**Total Current Liabilities** 60,208

**Long Term Liabilities**

285000 · Bonds Payable Z2	1,085,000
286000 · Bonds Payable Discount Z2	-52,250
286500 · Amort. Bond Discount Z2	<u>33,601</u>

**Total Long Term Liabilities** 1,066,351

**Total Liabilities** 1,126,559

**Equity**

30000 · Opening Balance Equity	608,448
32000 · Retained Earnings	612,830
Net Income	<u>270,175</u>

**Total Equity** 1,491,453

**TOTAL LIABILITIES & EQUITY** 2,618,012

Note ~ GHAD owns \$15k of rock that is stored at Granite Rock

**Pajaro Dunes Geologic Hazard Abatement District**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through April 2021

	Zone 1			
	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410000 · Assessment Income	176,315	176,315		100%
410020 · Emergency Reserve Fund	143,359	145,833	-2,474	98%
410050 · Assess. Income PDA Stairs	6,128	6,356	-228	96%
<b>Total Income</b>	<u>325,802</u>	<u>328,504</u>	<u>-2,702</u>	<u>99%</u>
<b>Expense</b>				
610155 · Postage and Mailings	356	1,250	-894	28%
61510 · Advertising		517	-517	
615115 · Office Expense		460	-460	
615140 · Audit Expense	9,000	10,331	-1,331	87%
61518 · Clerk	2,135	7,232	-5,097	30%
615415 · Accounting	9,161	16,596	-7,435	55%
615416 · Assessment Admin. Expense	1,752	8,265	-6,513	21%
615617 · Website Maintenance		1,250	-1,250	
615650 · Officer Election		2,557	-2,557	
615655 · Dues		514	-514	
615656 · Board/Clerk Education		2,273	-2,273	
616500 · Legal Fees	2,260	15,497	-13,237	15%
617250 · Seawall Inspections		6,199	-6,199	
619010 · Technical Consulting Costs	3,328	101,911	-98,583	3%
628500 · Insurance Expense	12,600	12,914	-314	98%
629030 · SBA Repayment to PHA Z2				
629900 · Bond Fee Expense				
650000 · Bank Service Charges	1,025			
750000 · Depreciation Expense Z2				
<b>Total Expense</b>	<u>41,617</u>	<u>187,766</u>	<u>-146,149</u>	<u>22%</u>
<b>Net Ordinary Income</b>	<u>284,185</u>	<u>140,738</u>	<u>143,447</u>	<u>202%</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
410070 · Interest & Penalty Income	120	42	78	286%
<b>Total Other Income</b>	<u>120</u>	<u>42</u>	<u>78</u>	<u>286%</u>
<b>Other Expense</b>				
855000 · Interest Expense				
955500 · Interest Bond Discount				
<b>Total Other Expense</b>				
<b>Net Other Income</b>	<u>120</u>	<u>42</u>	<u>78</u>	<u>286%</u>
<b>Net Income</b>	<u><u>284,305</u></u>	<u><u>140,780</u></u>	<u><u>143,525</u></u>	<u><u>202%</u></u>

**Pajaro Dunes Geologic Hazard Abatement District**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through April 2021

Zone 2

	<u>Jul '20 - Apr 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410000 · Assessment Income	198,233	198,233		100%
410020 · Emergency Reserve Fund				
410050 · Assess. Income PDA Stairs	1,267	1,267		100%
<b>Total Income</b>	<u>199,500</u>	<u>199,500</u>		<u>100%</u>
<b>Expense</b>				
610155 · Postage and Mailings				
61510 · Advertising				
615115 · Office Expense				
615140 · Audit Expense				
61518 · Clerk	887	2,236	-1,349	40%
615415 · Accounting				
615416 · Assessment Admin. Expense	228	1,073	-845	21%
615617 · Website Maintenance				
615650 · Officer Election				
615655 · Dues				
615656 · Board/Clerk Education				
616500 · Legal Fees				
617250 · Seawall Inspections				
619010 · Technical Consulting Costs				
628500 · Insurance Expense				
629030 · SBA Repayment to PHA Z2	77,380	77,380		100%
629900 · Bond Fee Expense		656	-656	
650000 · Bank Service Charges	39	431	-392	9%
750000 · Depreciation Expense Z2	83,330	83,333	-3	100%
<b>Total Expense</b>	<u>161,864</u>	<u>165,109</u>	<u>-3,245</u>	<u>98%</u>
<b>Net Ordinary Income</b>	37,636	34,391	3,245	109%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
410070 · Interest & Penalty Income	103	125	-22	82%
<b>Total Other Income</b>	103	125	-22	82%
<b>Other Expense</b>				
855000 · Interest Expense	50,129	50,129	0	100%
955500 · Interest Bond Discount	1,740		1,740	100%
<b>Total Other Expense</b>	<u>51,869</u>	<u>50,129</u>	<u>1,740</u>	<u>103%</u>
<b>Net Other Income</b>	<u>-51,766</u>	<u>-50,004</u>	<u>-1,762</u>	<u>104%</u>
<b>Net Income</b>	<u><u>-14,130</u></u>	<u><u>-15,613</u></u>	<u><u>1,483</u></u>	<u><u>91%</u></u>

**Pajaro Dunes Geologic Hazard Abatement District**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through April 2021

	TOTAL			
	Jul '20 - Apr 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410000 · Assessment Income	374,548	374,548		100%
410020 · Emergency Reserve Fund	143,359	145,833	-2,474	98%
410050 · Assess. Income PDA Stairs	7,395	7,623	-228	97%
<b>Total Income</b>	<u>525,302</u>	<u>528,004</u>	<u>-2,702</u>	<u>99%</u>
<b>Expense</b>				
610155 · Postage and Mailings	356	1,250	-894	28%
61510 · Advertising		517	-517	
615115 · Office Expense		460	-460	
615140 · Audit Expense	9,000	10,331	-1,331	87%
61518 · Clerk	3,022	9,468	-6,446	32%
615415 · Accounting	9,161	16,596	-7,435	55%
615416 · Assessment Admin. Expense	1,980	9,338	-7,358	21%
615617 · Website Maintenance		1,250	-1,250	
615650 · Officer Election		2,557	-2,557	
615655 · Dues		514	-514	
615656 · Board/Clerk Education		2,273	-2,273	
616500 · Legal Fees	2,260	15,497	-13,237	15%
617250 · Seawall Inspections		6,199	-6,199	
619010 · Technical Consulting Costs	3,328	101,911	-98,583	3%
628500 · Insurance Expense	12,600	12,914	-314	98%
629030 · SBA Repayment to PHA Z2	77,380	77,380		100%
629900 · Bond Fee Expense		656	-656	
650000 · Bank Service Charges	1,064	431	633	247%
750000 · Depreciation Expense Z2	83,330	83,333	-3	100%
<b>Total Expense</b>	<u>203,481</u>	<u>352,875</u>	<u>-149,394</u>	<u>58%</u>
<b>Net Ordinary Income</b>	321,821	175,129	146,692	184%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
410070 · Interest & Penalty Income	223	167	56	134%
<b>Total Other Income</b>	223	167	56	134%
<b>Other Expense</b>				
855000 · Interest Expense	50,129	50,129	0	100%
955500 · Interest Bond Discount	1,740		1,740	100%
<b>Total Other Expense</b>	<u>51,869</u>	<u>50,129</u>	<u>1,740</u>	<u>103%</u>
<b>Net Other Income</b>	<u>-51,646</u>	<u>-49,962</u>	<u>-1,684</u>	<u>103%</u>
<b>Net Income</b>	<u><u>270,175</u></u>	<u><u>125,167</u></u>	<u><u>145,008</u></u>	<u><u>216%</u></u>

BUDGET FOR FOR THE FISCAL YEAR ENDED JUNE 30, 2022

FUNDING SOURCES FOR ZONE 1	FY22 Spending Budget	FY21 Previously Received	FY22 Assessment	County Object Number	
				404823 Operating Assessment	404853 Emergency Reserve
Property Assessments:			\$ 238,670		
From Members			231,621		
From PDA for Stairways			7,049		
Interest income			50		
<b>Total Revenue for Zone 1</b>			<u>238,720</u>		
<b>Administrative and Operating Expenses</b>					
<b>General and Administrative Expenses</b>					
Printing and mailings	\$ 1,581	\$ 1,000	\$ 581		
Communications and Website maintenance	1,581	1,500	81		
Office Supplies	580	500	80		
Advertising	527	500	27		
Insurance	15,806		15,806		
Membership Dues	527	500	27		
<b>Total General and Administrative Expenses</b>	<u>20,601</u>	<u>4,000</u>	<u>16,601</u>		
<b>Professional Services</b>					
Legal Consultant	18,968	15,000	3,968		
Contract costs for Assessment calculations	8,430	5,500	2,930		
Audit Fees	10,538		10,538		
Accountant Contract	18,968	6,000	12,968		
Engineer Fees/County permit	124,739	115,000	9,739		
Clerk Contract/Admin. & Outreach	8,852	3,000	5,852		
<b>Total Professional Services</b>	<u>190,494</u>	<u>144,500</u>	<u>45,994</u>		
<b>Special District Compliance Costs</b>					
Elections	2,608	2,000	608		
Board and Clerk Training	2,318	2,000	318		
<b>Total Special District Compliance Costs</b>	<u>4,927</u>	<u>4,000</u>	<u>927</u>		
<b>Seawall Annual Inspection</b>	<u>6,199</u>	<u>6,000</u>	<u>199</u>		
<b>Total Administrative and Operating Expenses</b>	<u>222,220</u>	<u>158,500</u>	<u>63,720</u>	63,720	
<b>Capital Repair Costs/Expenses and Reserve</b>	<u>175,000</u>		<u>175,000</u>		175,000
<b>Total Administrative Budget</b>	<u>397,220</u>	<u>158,500</u>	<u>238,720</u>		
<b>Net Change in Fund Balance</b>			<u>\$ -</u>		



**DRAFT PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT - ZONE 2**

**BUDGET FOR FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

	<u>Current Year budget</u>
<b>REVENUE FOR ZONE 2</b>	
Property Assessments	267,654
Pelican	266,235
Total PDA for stairway	1,419
Interest	150
<b><i>Total Revenue for Zone 2</i></b>	<u>267,804</u>
<b>EXPENDITURES FOR ZONE 2</b>	
<b><i>Administrative Costs</i></b>	
Contract for Assessment Administration	1,094
Accountant/Clerk Contract	2,737
Bond Fee	669
Bank Service Charges	527
Total Administrative Costs	<u>5,028</u>
<b><i>Riverwall Inspection</i></b>	<u>-</u>
<b><i>Loan Payments</i></b>	
SBA Loan Payment	92,856
Payment on bond issue (82 members)	169,920
Total loan payments	<u>262,776</u>
<b><i>Total Expenditures for Zone 2</i></b>	<u>267,804</u>
<b>Net Change in Fund Balance</b>	<u><u>-</u></u>

**Pajaro Dunes Geologic Hazard Abatement District**  
**Profit & Loss Budget vs. Actual**  
 July 2020 through April 2021

Zone 1

	<u>Jul '20 - Apr '21</u>	<u>Annual Budget</u>	<u>\$ Over (Under) Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
610155 · Postage and Mailings	356	1,550	-1,194	23%
61510 · Advertising		517	-517	
615115 · Office Expense		568	-568	
615140 · Audit Expense	9,000	10,331	-1,331	87%
61518 · Clerk	2,135	8,678	-6,543	25%
615415 · Accounting	9,161	18,596	-9,435	49%
615416 · Assessment Admin. Expense	1,752	8,265	-6,513	21%
615617 · Website Maintenance		1,550	-1,550	
615650 · Officer Election		2,557	-2,557	
615655 · Dues		514	-514	
615656 · Board/Clerk Education		2,273	-2,273	
616500 · Legal Fees	2,260	18,596	-16,336	12%
617250 · Seawall Inspections		6,199	-6,199	
619010 · Technical Consulting Costs	3,328	122,293	-118,965	3%
628500 · Insurance Expense	12,600	15,497	-2,897	81%
650000 · Bank Service Charges	1,025			
<b>Total Expense</b>	<u>41,617</u>	<u>217,984</u>	<u>-176,367</u>	<u>19%</u>